

June 10, 2024, Regular Meeting

MINUTES

Notice is hereby given that the City of Combes Commissioners met in a Regular Meeting at 7:00 pm Monday, June 10, 2024, at **Combes Municipal Complex**, 21626 Hand Road, Combes Texas to consider the following;

Public comments may be e-mailed to jduarte@townofcombes.com by the meeting date at 4:00 pm.

Meeting began at 7:00 pm

Mayor Silvestre Garcia requested roll call.

1. Roll Call.

By City Secretary Jo Ann Nino

Mayor Silvestre Garcia – Present
Commissioner Olga H Montes- Present
Commissioner Mary David- Present
Commissioner J.J. Herrera
Commissioner Ann Forbes- Present
Commissioner Carlos Cordova – Present

2. Invocation & Pledge of Allegiance.

Commissioner Ann Forbes led the invocation.

Commissioner J.J. Herrera led the pledge of allegiance

3. Public Comments: At this time, any person with business before the Council not scheduled on the agenda may speak, or any person may speak on any item on the agenda for a maximum of three (3) minutes. No formal action can be taken on these items. Action for Approval or Disapproval

Mayor Silvestre Garcia informed the board that there are two (2) persons with business before the council not scheduled on the agenda to speak, or persons to speak on any item on the agenda for a maximum of three (3) minutes. No formal action can be taken on these items.

1. Ms. Raquel Chavez introduced herself as the new community health worker for the Tu Salud Si Cuenta program and introduced her work experience.
2. Ms. Veronica Salinas resides at 21103 Breed Love (Unit 6) introduced concerns on Breed Love North Side. Ms. Salinas concerns include the construction fixture on dirt road, Potholes, flooding and ditches.

Mayor Silvestre Garcia acknowledged Ms. Salinas concerns and addressed Ms. Salinas for time to make assessments of the issues to find a resolution to the issues.

4. Consideration and Possible Action of Minutes May 13, 2024, Regular Meetings.
Action for Approval or Disapproval of.

Mayor Silvestre Garcia as asked for a motion to approve Consideration and Possible Action of Minutes May 13,2024, Regular Meeting.

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Commissioner Olga H Montes made a motion to approve Consideration and Possible Action of Minutes May 13, 2024, Regular Meeting. Seconded by Commissioner J.J. Herrera. All in favor. Motion passed due to unanimous vote.

5. R.E. Garcia & Associates: Consideration and Possible Action to acknowledge Street Assessment Report as per MEG Engineering testing.

Action for Approval or Disapproval of.

The City Administrator Ms. Aida Gutierrez read the assessment memo provided by the City Engineer R.E. Garcia & Associates. Mr. R.E. Garcias will offer his recommendations on the next council meeting on June 24, 2024. The assessment & testing has been done on Breed Love and a full report on recommended streets for reconstruction will be provided for approval by the board.

Mayor Silvestre Garcia asked for any discussion on item. With no further discussion. Mayor Silvestre Garcia asked for a motion to acknowledge report.

Commissioner Ann Forbes made a motion to acknowledge report. Seconded by Commissioner Mary David. All in favor. Motion passed due to unanimous vote.

6. Consideration and Possible Action.

a) Invoices for Approval-General, Waterworks, Special Funds June 2024.

b) Check Registers & Debit Card Transactions-General Fund, Waterworks, and Police Department Special Funds for May 2024

c) Financial Statement Reports-General Fund, Waterworks, and Police Department Special Funds for May 2024.

Action for Approval or Disapproval of.

Mayor Silvestre Garcia asked for any discussion on items a) to c). With no further discussion., Mayor Silvestre Garcia asked for a motion to approve Consideration and Possible Action. a) Invoices for Approval-General, Waterworks, Special Funds June 2024. b) Check Registers & Debit Card Transactions-General Fund, Waterworks, and Police Department Special Funds for May 2024. c) Financial Statement Reports-General Fund, Waterworks, and Police Department Special Funds for May 2024.

Commissioner Olga H Montes made a motion to approve Consideration and Possible Action. a) Invoices for Approval-General, Waterworks, Special Funds June 2024. b) Check Registers & Debit Card Transactions-General Fund, Waterworks, and Police Department Special Funds for May 2024 c) Financial Statement Reports-General Fund, Waterworks, and Police Department Special Funds for May 2024. Seconded by Commissioner Carlos Cordova. All in favor. Motion passed due to unanimous vote.

7. Consideration and Possible Action.

a) Adopt Resolution No. 2024-5 to Designate Authorized Signatures for the Community Development Block Grant-Disaster Recovery Program (CDBG-DR) program for GLO State Contract Numbers 23-152-006-E178 and 24-067-021-E208.

b) Adopt Resolution No. 2024-6 Regarding Civil Rights that includes Citizen Participation Plan and Grievance Procedures; Section 3 Policy; Excessive Force Policy; Limited English Proficiency (LEP) Standard Plan; Section 504 Policy and Grievances Procedures; Code of Conduct Policy; and Fair Housing Policy.

c) Proclaim April as Fair Housing Month.

Action for Approval or Disapproval of. (Items A-C)

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The City Administrator Ms. Aida Gutierrez informed the city council that the items are part of the 2018 One (1) million grant and the documents are required to move forward. The deadline is 2026. Commissioner Mary David asked for the purpose of the grant. Ms. Gutierrez informed it is used for the rehabilitation of all the manholes.

Mayor Silvestre Garcias asked for any discussion, with no further discussion Mayor asked for a motion to approve Consideration and Possible Action. a) Adopt Resolution No. 2024-5 to Designate Authorized Signatures for the Community Development Block Grant-Disaster Recovery Program (CDBG-DR) program for GLO State Contract Numbers 23-152-006-E178 and 24-067-021-E208. b) Adopt Resolution No. 2024-6 Regarding Civil Rights that includes Citizen Participation Plan and Grievance Procedures; Section 3 Policy; Excessive Force Policy; Limited English Proficiency (LEP) Standard Plan; Section 504 Policy and Grievances Procedures; Code of Conduct Policy; and Fair Housing Policy. c) Proclaim April as Fair Housing Month.

Commissioner Olga H Montes made a motion to approve Consideration and Possible Action. a) Adopt Resolution No. 2024-5 to Designate Authorized Signatures for the Community Development Block Grant-Disaster Recovery Program (CDBG-DR) program for GLO State Contract Numbers 23-152-006-E178 and 24-067-021-E208. b) Adopt Resolution No. 2024-6 Regarding Civil Rights that includes Citizen Participation Plan and Grievance Procedures; Section 3 Policy; Excessive Force Policy; Limited English Proficiency (LEP) Standard Plan; Section 504 Policy and Grievances Procedures; Code of Conduct Policy; and Fair Housing Policy. c) Proclaim April as Fair Housing Month. Seconded by Commissioner Mary David. All in favor. Motion passed due to unanimous vote.

8. Consideration and Possible Action of Final Subdivision Plat- Weisman & Nielsen Subdivision located FM 508 & Briggs Coleman Road.

Action for Approval or Disapproval of.

The City Administrator Ms. Aida Gutierrez informed the city council that a memo provided by the City Engineer Mr. R.E. Garcia was included in their packets. The memo explained that Mr. Garcia reviewed the referenced subdivision for compliance with all the City of Combes and the Subdivision Ordinance requirements and hereby recommends final approval.

Mayor Silvestre Garcia asked for any discussion, with no further discussion Mayor Silvestre Garcia asked for a motion to approve Final Subdivision Plat- Weisman & Nielsen Subdivision located FM 508 & Briggs Coleman Road. Commissioner Ann Forbes made a motion to approve Final Subdivision Plat- Weisman & Nielsen Subdivision located FM 508 & Briggs Coleman Road. Seconded by Commissioner J.J. Herrera. All in favor. Motion passed due to unanimous vote.

9. Consideration and Possible Action of TML Newly Elected City Official's Orientation July 18-19, 2024, San Antonio or August 8-9, 2024- Round Rock, Texas.

Action for Approval or Disapproval of.

The City Administrator Ms. Aida Gutierrez reminded the city council that the TML Conference is for newly and re-elected officials. The orientation will guide through the fundamental areas of city government. Newly elected officials undergo training to prepare themselves with the necessary knowledge and tools for their role and is a requirement. A financial expense report for both locations San Antonio in July / Round Rock in August for conference to be held was provided for the city council to decide on location to attend. Decision to attend the conference in Round Rock in August.

Mayor Silvestre Garcia asked for a motion to approve TML Newly Elected City Official's Orientation on August 8-9, 2024 -Round Rock, Texas. Commissioner Mary David made a motion to approve TML Newly Elected City Official's Orientation on August 8-9, 2024 -Round Rock, Texas.

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Commissioner Mary David made a motion to approve TML Newly Elected City Official's Orientation on August 8-9, 2024 -Round Rock, Texas. Seconded by Commissioner Carlos Cordova (Commissioner Olga H Montes). All in favor. Motion passed due to unanimous vote.

10. Consideration and Possible Action of Draft Ordinance -Political Signs within the City of Combes City Limits.

Action for Approval or Disapproval of.

The City Administrator Ms. Aida Gutierrez informed the city council that the Draft Ordinance was placed on the agenda for review due to it being brought to the board back in 2022 and tabled for further review.

Discussion regarding the time frame for removing political signs and regulations for placing signs on right-of-way held by Mayor & the city council.

Mayor Silvestre Garcia asked for a motion to approve recommendations for ordinance during discussion.

Commissioner Mary David made a motion to approve with the changes. Seconded by Commissioner Carlos Cordova. All in favor. Motion passed due to unanimous vote.

11. Consideration and Possible Action to advertise Request for Proposals (RFPs) to maintain Alleys and rights-of-way and request alternate proposals to mow unwholesome lots, and Combes Community Park/City Hall Park grounds.

Action for Approval or Disapproval of.

Mayor Silvestre Garcia explained to the city council that it would be beneficial to the city to advertise Request for Proposals (RFPs) to obtain a contractor to come out for cleaning and maintenance of alleys and ditches due to limited city maintenance employees. This would allow public works to focus more efficiently on other scheduled tasks and aid the waterworks department in maintaining the water system and lift stations. The City Administrator Ms. Aida Gutierrez provided a descriptive reasoning as to why this is beneficial and informed the city council the funding is available to move forward. An example of the financial expense of hiring extra personnel was provided to the city council vs obtaining a contractor.

Commissioner Olga H Montes made a motion to approve Consideration and Possible Action to advertise Request for Proposals (RFPs) to maintain Alleys and rights-of-way and request alternate proposals to mow unwholesome lots, and Combes Community Park/City Hall Park grounds. Seconded by Commissioner Mary David. All in favor. Motion passed due to unanimous vote.

12. EDC Action Items -May 13, 2024, Meeting:

a) Request from Combes Event Committee on purchasing items for event in the amount of \$3661.74

b) Accept Resignation of EDC Director Jerry Santos.

Action for Approval or Disapproval of.

Mayor Silvestre Garcia explained items a) and b) were previously approved by the EDC directors and were placed on the agenda for the city council to be aware of what is going on. Item a) is funding for purchasing items that would be used at upcoming city event. Item b) is resignation by Jerry Santos after the elections. Commissioner Olga H Montes made a motion to acknowledge agenda item #12. Seconded by Commissioner Ann Forbes. All in favor. Motion passed due to unanimous vote.

13. Consideration and Possible Action to Appoint Combes EDC Director to replace former Director Jerry Santos.

Action for Approval or Disapproval of.

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Mayor Silvestre Garcia asked for a motion to Table Consideration and Possible Action to Appoint Combes EDC Director to replace former Director Jerry Santos.

Commissioner Olga H Montes made a motion to Table Consideration and Possible Action to Appoint Combes EDC Director to replace former Director Jerry Santos. Seconded by Commissioner Ann Forbes. All in favor. Motion passed due to unanimous vote.

14. Executive Session-Consultation with Attorney as per Texas Open Meetings Act. [Tex. Govt. Code §551.071-to discuss Hanna Development & Silva Otting Silva, Silva Management, pursuant to Texas Government Code 55.087.

Action for Approval or Disapproval of.

Mayor Silvestre Garcia asked for a motion to enter executive session at 07:41pm. Commissioner Olga H Montes made a motion to enter executive session. Seconded by Commissioner Mary David (Commissioner Ann Forbes). All in favor. Motion passed due to unanimous vote.

Mayor Silvestre Garcia asked for a motion to enter regular session at 8:06pm. Commissioner Olga H Montes made a motion to enter regular session. Seconded by Commissioner J.J. Herrera. All in favor. Motion passed due to unanimous vote.

15. Action following Executive Session- Consultation with Attorney as per Texas Open Meetings Act. [Tex. Govt. Code §551.071-to discuss Hanna Development & Silva Otting Silva, Silva Management, pursuant to Texas Government Code 55.087.

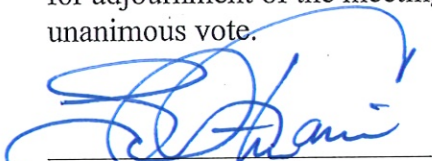
Action for Approval or Disapproval of.

Mayor Silvestre Garcia asked for a motion to acknowledge the report from counsel. Commissioner Olga H Montes made a motion to acknowledge the report from counsel. Seconded by Commissioner Mary David. All in favor. Motion passed due to unanimous vote.

16. Adjournment of Meeting.

Action for Approval or Disapproval of.

Mayor Silvestre Garcia asked for adjournment of the meeting. Commissioner Olga H Montes made a motion for adjournment of the meeting. Seconded by Commissioner Mary David. All in favor. Motion passed due to unanimous vote.



Silvestre Garcia, Mayor



JoAnn Nino, City Secretary