

MINUTES

Notice is hereby given that the City of Combes Commissioners met in a Regular Session at 7:00 pm Monday, July 10, 2023, at Combes Municipal Complex, 21626 Hand Road, Combes Texas to consider the following. Public comments may be e-mailed to [agutierrez@townofcombes.com](mailto:agutierrez@townofcombes.com) by the meeting date at 4:00 pm.

Meeting began at 7:00 pm

Mayor Silvestre Garcia requested roll call.

**1. Roll Call.**

By City Administrator Aida Gutierrez

- Mayor Silvestre Garcia – Present
- Commissioner Olga H Montes- Present
- Commissioner Kenneth P Stolar- Present
- Commissioner Ann Forbes- Present
- Commissioner Carlos Cordova- Present
- Commissioner Mary David – Present

**2. Invocation & Pledge of Allegiance.**

Pastor Andy Esquivel led the Invocation.  
Pastor Cabrera led the Pledge of Allegiance.

**3. Public Comments: At this time, any person with business before the Council not scheduled on the agenda may speak, or any person may speak on any item on the agenda for a maximum of three (3) minutes. No formal action can be taken on these items. Action for Approval or Disapproval**

Mayor Silvestre Garcia asked if any person signed up with business before the council to speak.  
City Secretary Jo Ann Nino informed the council no person was signed up.  
Mayor Silvestre Garcia advised with no person signed up, he would move on to the next item on the agenda.

**4. Mr. Thomas Exterovich- 405 Madeley Avenue- Trash in Drain Ditch from Truck Stop.**

Action for Approval or Disapproval of.

Mr. Thomas Exterovich informed the council a request for a drift fence to be placed on Madeley Ave has been an ongoing request for roughly 4 (four) years, it would eliminate the issues with debris coming from the Road Ranger and landing in the ditch and/or his fence and property.  
Mayor Silvestre Garcia informed the council and community that after noticing this item on the agenda he did try to contact Road Ranger and he discussed the issue with the City Administrator Aida Gutierrez.  
It was determined that with the council’s approval a letter would be sent to Road Ranger detailing the issue and finding a solution to the problem.

Mayor Silvestre Garcia asked for a motion to send Road Ranger a letter as discussed; Commissioner Ann Forbes made a motion to approve. Seconded by Olga H. Montes. All in favor. Motion passed due to unanimous vote.

**5. LeFevre Engineering, PLLC- Consideration and Possible Action of:**

**a) Change Order #2 Rhyner Construction- City of Combes FM 508 Road Widening Project (Bonds 2021 Project).**

**b) LeFevre Engineering Memo Dated July 6, 2023- FM 508 Widening Project-Offertory Letter for Completion of TXDOT CSJ 0342-04-037 Punchlist Items Listed in Memo Offer.**

Action for Approval or Disapproval of.

Mayor Silvestre Garcia asked for a motion to take item out of order and place in executive session. Commissioner Olga H. Montes made a motion to take item out of order and place in executive session. Seconded by Commissioner Kenneth P Stolar. All in favor. Motion passed due to unanimous vote.

**6. SWG Engineering, LLC- Consideration and Possible Action of 22-120 Town of Combes ARP Nixon Road Drainage & Street Improvements Bids Received and Recommendation.**

Action for Approval or Disapproval of.

Mayor Silvestre Garcia informed the council that the City Administrator Aida Gutierrez and himself met with the engineers that designed this project. The City Administrator Aida Gutierrez informed the council that this project only received two (2) bids and the bids were approximately \$178,000.00 over budget. Mayor Silvestre Garcia asked the board and found it in the best interest of the city to go out for re-bids on project for a possible decreased amount for the project. Commissioner Kenneth P Stolar asked a question for turnaround time frame to get project going again if there is a motion to approve for a re-bid. The City Administrator Aida Gutierrez informed the advertisement must be done for 2 consecutive weeks followed by a Bid Meeting if there was a motion to approve the item the advertisement would be done as soon as possible with at turnaround for project to get started again by end of July and/or the Beginning of August.

Commissioner Kenneth P Stolar made a motion to approve for a re-bid on the Action of 22-120 Town of Combes ARP Nixon Road Drainage & Street Improvements. Seconded by Commissioner Olga H. Montes. All in favor. Motion passed due to unanimous vote.

**7. Consideration and Possible Action- Minutes- June 26, 2023- Regular Meeting.**

Action for Approval or Disapproval of.

Commissioner Olga H. Montes made a motion to approve the consideration and possible Action- Minutes June 26,2023-Regular Meeting. Seconded by Commissioner Kenneth P Stolar. All in favor. Motion passed due to unanimous vote.

**8. Consideration and Possible Action-**

**a) Invoices to be paid July 2023-All Departments**

**b) Check Registers & Debit Card Transactions-General Fund, Waterworks, and Police Department Special Funds for June 2023.**

**c) Financial Statement Reports-General Fund, Waterworks, and Police Department Special Funds for June 2023.**

Action for Approval or Disapproval of. (Items A-C)

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Commissioner Kenneth P Stolar made a motion to approve a) Invoices to be paid July 2023-All Departments b) Check Registers & Debit Card Transactions-General Fund, Waterworks, and Police Department Special Funds for June 2023. c) Financial Statement Reports-General Fund, Waterworks, and Police Department Special Funds for June 2023. Seconded by Commissioner Ann Forbes. All in favor. Motion passed due to unanimous vote.

**9. Consideration and Possible Action of Contract Agreement between City of Combes and City Engineer Select-R. E Garcia & Associates.**

Action for Approval or Disapproval of.

Commissioner Olga H Montes made a motion to approve Consideration and Possible Action of Contract Agreement between City of Combes and City Engineer Select-R. E Garcia & Associates. Seconded by Commissioner Kenneth P Stolar. All in favor. Motion passed due to unanimous vote. R.E. Garcia was congratulated for his return to work for the City of Combes by Mayor Silvestre Garcia.

**10. R.E Garcia- Consideration and Possible Action of; Drainage Improvement Plan & Survey for Hand Road- (Across City Hall-Behind Homes located by Railroad Tracks).**

Action for Approval or Disapproval of.

The City Administrator Aida Gutierrez informed the council that Mr. R.E. Garcia was familiar with the project that was previously done. Mr. R.E. Garcia explained the work that was previously done for the project.

Mayor Silvestre Garcia asked for a motion for Mr. R.E. Garcia to start on project as soon as possible. Commissioner Olga H Montes made a motion to approve for Mr. R.E. Garcia to start on project as soon as possible. Seconded by Commissioner Kenneth P Stolar. All in favor. Motion passed due to unanimous vote.

**11. Consideration and Possible Action of TML Training to be held August 17-18, 2023, San Antonio, Texas-Newly Elected City Officials Orientation.**

Action for Approval or Disapproval of.

Commissioner Olga H Montes made a motion to approve. Consideration and Possible Action of TML Training to be held August 17-18, 2023, San Antonio, Texas-Newly Elected City Officials Orientation. Seconded by Commissioner Kenneth P Stolar. All in favor. Motion passed due to unanimous vote.

**12. Consideration and Possible Action to Repair and/or Reconstruct Combes Community Park and Pavilion Public Restrooms.**

Action for Approval or Disapproval of.

The City Administrator highly recommended for the Pavilion Public Restrooms to be re-done. Mayor Silvestre Garcia questioned and requested amount paid for prior work done for this item in question. The City's Legal Counsel Mr. Gilberto Hinojosa made a recommendation for an engineer to be obtained to evaluate the area and give an estimate of cost for repairs/upgrade. Commissioner Ann Forbes made a motion to hire an engineer to evaluate the Combes Pavilion Public Restrooms and explain his findings of what was done vs what should have been done and provide an estimate of cost to re-do after findings. Seconded by Commissioner Olga H Montes. All in favor. Motion passed due to unanimous vote.

**13. Consideration and Possible Action of Back to School Hair Cut Event for Combes Children to be held August 7, 2023.**

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Action for Approval or Disapproval of.

Commissioner Kenneth P Stolar made a motion to approve Consideration and Possible Action of Back to School Hair Cut Event for Combes Children to be held August 7, 2023. Seconded by Commissioner Ann Forbes. All in favor. Motion passed due to unanimous vote.

**14. Chief P. Quill- Consideration and Possible Action of Combes National Night Out Event October 12, 2023- Combes Police Event.**

Action for Approval or Disapproval of.

Commissioner Olga H Montes made a motion to approve Chief P. Quill- Consideration and Possible Action of Combes National Night Out Event October 12, 2023- Combes Police Event. Seconded by Commissioner Kenneth P Stolar. All in favor. Motion passed due to unanimous vote.

**15. Consideration and Possible Action to start process of Annexation of Templeton/Woods Road- from Expressway 77/83-I69 east to Nixon Road (North Side Corner) and process to start reconstruction of Road.**

Action for Approval or Disapproval of.

Commissioner Mary David made a motion to start process of Annexation of Templeton/Woods Road- from Expressway 77/83-I69 east to Nixon Road (North Side Corner) and process to start reconstruction of road. Seconded by Commissioner Olga H Montes. All in favor. Motion passed due to unanimous vote.

**16. Consideration and Possible Action of Proposal from current IT Vendor-JR IT Software Solutions, LLC to Livestream Public Meetings-City of Combes, Combes Economic Development Corporation and Combes Municipal Development District.**

Action for Approval or Disapproval of.

Mayor Silvestre Garcia asked for a motion to approve Consideration and Possible Action of Proposal from current IT Vendor-JR IT Software Solutions, LLC to Livestream Public Meetings-City of Combes, Combes Economic Development Corporation and Combes Municipal Development District.

Commissioner Olga H Montes made a motion to approve Proposal from current IT Vendor-JR IT Software Solutions, LLC to Livestream Public Meetings-City of Combes, Combes Economic Development Corporation and Combes Municipal Development District. Seconded by Commissioner Kenneth P Stolar-Commissioner Ann Forbes. All in favor. Motion passed due to unanimous vote.

**17. Consideration and Possible Action to start process of Request for Proposals for Bank Depository Services for the City of Combes Bank Accounts.**

Action for Approval or Disapproval of.

Mayor Silvestre Garcia asked for a motion to approve Consideration and Possible Action to start process of Request for Proposals for Bank Depository Services for the City of Combes Bank Accounts. Commissioner Olga H Montes made a motion to approve Consideration and Possible Action to start process of Request for Proposals for Bank Depository Services for the City of Combes Bank Accounts. Seconded by Commissioner Ann Forbes. All in favor. Motion passed due to unanimous vote.

**18. Executive Session:**

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**a) Consultation with Attorney as per Texas Open Meetings Act. [Tex. Govt. Code §551.071-Discussion regarding G&G Contractors-Combes Public Warehouse & Animal Shelter Bond Project 2021-**

**b) Consultation with Attorney as per Texas Open Meetings Act. [Tex. Govt. Code §551.071-**

**Unity Park Commercial Road-Wulff Road- Project, Inspection, Re-inspection and Closeout.**

Action for Approval or Disapproval of (Items A-B)

Revisit Agenda:

**5. LeFevre Engineering, PLLC- Consideration and Possible Action of:**

**a) Change Order #2 Rhyner Construction- City of Combes FM 508 Road Widening Project (Bonds 2021 Project).**

**b) LeFevre Engineering Memo Dated July 6, 2023- FM 508 Widening Project-Offertory Letter for Completion of TXDOT CSJ 0342-04-037 Punchlist Items Listed in Memo Offer.**

Mayor Silvestre Garcia asked for motion to enter executive session at 8:19pm. Commissioner Olga H Montes made a motion to enter executive session. Seconded by Commissioner Kenneth P Stolar. All in favor. Motion passed due to unanimous vote.

**19. Action following Executive Session:**

**a) Consultation with Attorney as per Texas Open Meetings Act. [Tex. Govt. Code §551.071-Discussion Regarding-Update G&G Contractors-Combes Public Warehouse & Animal Shelter Bond Project 2021-**

**b) Consultation with Attorney as per Texas Open Meetings Act. [Tex. Govt. Code §551.071-Update-Unity Park Commercial Road-Wulff Road- Project, Inspection, Re-Inspection and Closeout.**

Action for Approval or Disapproval of (Items A-B)

Mayor Silvestre Garcia asked for a motion to return to regular session at 9:28pm. Commissioner Olga H Montes made a motion to return to regular session. Seconded by Commissioner Kenneth P Stolar. All in favor. Motion passed due to unanimous vote.

Mayor Silvestre Garcia asked for a motion to approve agenda #18 a) &b) to proceed as discussed on executive session. Commissioner Olga H Montes made a motion to approve to proceed as discussed on executive session. Seconded by Commissioner Mary David.

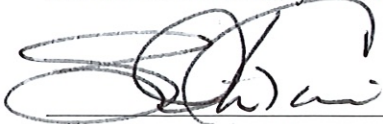
The City's Legal Counsel recommended for a motion for agenda item #5 for a meeting between Mr. Richard Lefevre, Mayor Silvestre Garcia, City Administrator Aida Gutierrez and himself to negotiate a resolution on the issue with City of Combes FM 508 Road Widening Project. Commissioner Olga H. Montes made a motion to approve the meeting between Mr. Richard Lefevre, Mayor Silvestre Garcia, City Administrator Aida Gutierrez and Legal Counsel Gilberto Hinojosa to negotiate a resolution on the issue with City of Combes FM 508 Road Widening Project. Seconded by Commissioner Mary David. All in favor. Motion passed due to unanimous vote.

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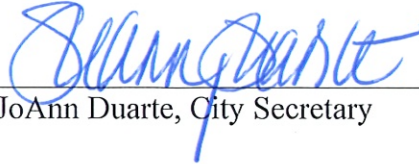
**20. Adjournment of Meeting.**

Action for Approval or Disapproval of.

Commissioner Olga H Montes made a motion to approve Adjournment of Meeting. Seconded by Commissioner Mary David. All in favor. Motion passed due to unanimous vote.



Silvestre Garcia, Mayor



JoAnn Duarte, City Secretary